Name of Committee: SJH/Tallaght Hospital Research and Ethics Committee

Contact Person: Ms. Claire Hartin

Position: Administrator

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All applications for review of clinical trials must be submitted in full in BOTH hard and electronic format and paid for in advance of review.

Details of fees and payment can be found at www.??? Please note that fees for clinical trials are legislated for and are non-negotiable.

This checklist must be submitted in word format.

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| **Documentation** | | |
| Documents | Type and Copies | Version No. |
| DoH Application Form | 1 electronic and 1 hard copy |  |
| Site Specific Assessment Form (per site) | 1 electronic and 1 hard copy |  |
| CV of Principal Investigator | 1 electronic and 1 hard copy |  |
| Clinical Trial Protocol | 1 electronic and 1 hard copy |  |
| Patient Information Leaflet | 1 electronic and 1 hard copy |  |
| Consent Form | 1 electronic and 1 hard copy |  |
| Assent Form | 1 electronic and 1 hard copy |  |
| GP Letter (if applicable) | 1 electronic and 1 hard copy |  |
| Questionnaire (if applicable) | 1 electronic and 1 hard copy |  |
| Telephone script (if applicable) | 1 electronic and 1 hard copy |  |
| Other | 1 electronic and 1 hard copy |  |
| Other | 1 electronic and 1 hard copy |  |
| Other | 1 electronic and 1 hard copy |  |
| Proof of payment | 1 electronic and 1 hard copy |  |